**[Upload your Intro Video Here](https://mako.nova.edu/webapps/blackboard/execute/uploadAssignment?content_id=_1196893_1&course_id=_32680_1&assign_group_id=&mode=cpview)**

Hello students!

For this assignment, you have to record a short introductory video of yourself, and upload it here.

If you need help either composing or uploading your introductory video, please consult the attached document called “How to Use a Web Cam & Upload a Video to Blackboard”.

Enjoy!

**Attachment:**

**How to record a video using a webcam or a digital video camera, and then upload it to Blackboard**

**A. How to record a video using a webcam or a digital video camera**

Record a video either using a webcam connected to your PC, laptop, or Mac, or a digital video camera.

a) If using a webcam, save the movie file as “.MOV” format (playable with QuickTime) or in Flash format (.FLV) (playable with Internet Explorer, Firefox, or any other web browser) with a name you will easily recognize, in a folder of your choice that you will easily find at the time of uploading the video. For further and more detailed instructions on how to use a webcam, please see Appendix 1 below.

b) If using a digital camera, make sure the camera’s video file format is “.MOV”. If this is the case, after recording, connect the digital camera to your PC, laptop or MAC, and then download the video file to a folder of your choice that you will easily find later on.

Note 1: Once the file has been downloaded and saved to the chosen folder, you can change the file name if you wish to do so.

Note 2: For websites where student s can view demos or download webcam software, please see Appendix 2 below.

Now that you have created a video and that video is stored in your PC, laptop, or Mac, you are now ready to upload that video to the Blackboard course.

**B. How to upload your video to your Blackboard course**

In order to upload a video, you need to treat the video as any other file to be uploaded. In other words, adding a video is just like adding any other type of file:

1. Locate the assignment that asks you to upload a video to Blackboard
2. Open the assignment and choose the video file you wish to upload (as you would choose any other word document from your files)
3. Choose the option to upload it (usually called “attach file”
4. Click on “ok”.

The only difference is that video files usually take longer to upload than word documents do. Also, please note that the longer the video is, the longer it will take to upload.

Please click on the following link in order to review a step-by-step video with instructions on how to attach a file in Blackboard 9:

<http://www.youtube.com/watch?v=e-Tk_U6Cik4&feature=related>