Welcome to the
Teacher Education Simulation

PARTICIPANT MANUAL

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1. OVERVIEW OF THE TEACHER EDUCATION SIMULATION

1.1. PURPOSE OF THE SIMULATION

The Teacher Education Simulation for Masters is a Web-based, single-player simulation targeted at candidates at the Masters level aiming to become teachers.

The primary aim of the simulation is to check your knowledge of Florida Educator Accomplished Practices (FEAPs). The simulation will accomplish this test of your decision-making and leadership skills in the context of realistic scenarios, by adopting a problem-based approach to learning.

The simulation has a protracted timeline and defined flow that offers opportunities for active instructor interventions at each stage. This feature is meant to support and enhance academic dialogue between students and faculty.

Thus, the Teacher Education Simulation is geared to help:

- Demonstrate mastery of FEAPs
- Increase participation and enhance learning
- Increase academic dialogue

1.2. OVERVIEW OF THE SIMULATION

The simulation is modeled on the day-to-day activities and challenges that you may face as a teacher, keeping in mind the underling learning objectives of the simulation.

Context

You will be presented with different scenarios/challenges and will have to choose a decision or come up with a solution that solves the scenario as per the practices followed by FEAPs.

These scenarios include preparing a learning unit while adhering to your professional educational philosophy. The simulation will also require you to handle other challenges such as disciplinary issues, interactions with guardians, and professional development.

Timeframe

The simulation will be run over six weeks. In each week, you will face a challenge, described in the scenario, and will have to take one or more decision(s) to complete the week’s activity. You will also be provided with additional information, required to make the decisions. The decisions made will then be compiled by the Instructor and results will be published (by the Instructor), which will available in subsequent weeks.
Your Role

As a participant in the Teacher Education Simulation, you will assume the role of a teacher. Over the course of the term:

- Study the scenario at the beginning of the simulation.
- Read additional information using different interactive elements within the interface.
- After referring to all the inputs in a round, analyze the available information and submit their decisions for the round.

The decisions will then be processed; feedback will be generated (by the Instructor), and will be presented in the form of Performance Reports. These Reports and Instructor feedback for the current round will be available in the consecutive round.
2. HOW TO PLAY THE SIMULATION

1. **Step 1: Click Web CT Link**
   - Click the assigned Web CT link to access the simulation.

2. **Step 2: Log in to the Simulation**
   - Enter your assigned Login ID / User Name to access the simulation.

3. **Step 3: View the Introduction**
   - View the animation to understand the scope of the simulation. Proceed to the simulation.

4. **Step 4: Study the Scenario**
   - Read the Scenario to study the requirements for the first week.

5. **Step 5: Explore Resources**
   - View the provided videos / e-mails / books / notepads / memos necessary to make an informed decision.

6. **Step 6: Make Decisions**
   - Submit and save your decisions and recommendations on how to resolve the week's scenario.

7. **Step 7: Provide Rationale**
   - Explain your rationale for each decision made.

8. **Step 8: Study Performance Report**
   - Access the Performance Report—feedback from the Instructor—of the previous week (Week 2 onwards).
3. QUICK GUIDE

3.1. CLICK BLACKBOARD LINK

You may access the system after you have been assigned to it by the Instructor.

Go to Blackboard and use the following URL to start the simulation:
http://apps.fischlerschool.nova.edu/TeacherEducation/Participant/Login.aspx.

3.2. LOG IN TO THE SIMULATION

Access the simulation using the credentials given to you by your Instructor.

![Login Screen]

Enter your Login and Password.

Click the Login button.
3.3. **View the Introduction**

After logging in to the system, an animated series of screens will introduce you to the concepts of FEAPs that will be dealt with in the simulation.

After the animation plays out, you may continue to the simulation.

Click the **Skip** button if you wish to go directly to the simulation.

Click the **Continue** button to go to the simulation.
3.4. **Study the Scenario**

At the beginning of the simulation, you will be greeted to the on-going phase in the simulation. The scenario screen will tell you the nature of the problem you need to resolve, as well as the specific tasks you may need to perform.

You may revisit this information at any point during the simulation.

![Figure 4: Scenario Screen](image)

Click the **Go to Desk** button to move ahead.
3.5. **EXPLORE RESOURCES**

The simulation centers on your desk, as indicated here.

There are certain clickable elements on your desk that will provide you with access to the information and activities you need to view and perform. You may choose to explore the screen and discover what is clickable, or you may choose to view the elements using the smiley-faced **In-Focus** icon on the lower-left corner of the screen.

Click the **In-Focus** icon to view the clickable elements onscreen.

Click the highlighted elements onscreen.
The simulation will present information that is critical to help you understand the situation better. It may provide you with greater insight regarding your own educational philosophy, the students in your simulated classroom, and the nature of the tasks you need to perform.

This information is presented in myriad ways:

- **E-mails**

  ![E-mail Example](image)
  
  The simulation will present information that is critical to help you understand the situation better. It may provide you with greater insight regarding your own educational philosophy, the students in your simulated classroom, and the nature of the tasks you need to perform.

- **Videos**

  ![Video Example](image)

  Use the control panel to play/pause the video and control the volume. Use the slider to navigate the video.

- **Notepads**

  ![Notepad Example](image)
• Scenario Summaries

This week marks the beginning of a new term at the school. As you begin your preparation for this term, you will face many challenges and activities that will test your knowledge and problem-solving skills.

This week, your tasks are to check an email on the computer here in the simulation desktop, watch the video on Educational Philosophies, and complete a reflective activity on your professional educational philosophy.

• To-do Lists

To-do list
- Meet Susan
- Prepare for PD exam day
- Prepare test plans for students
- Plan the lesson on consumers in society

• Books

Use the arrows and tabs to navigate through the book.
3.6. **MAKE DECISIONS**

After viewing the requisite information, including the scenario, you are now ready to make your decisions.

The primary interface for your decision-making will be the *Planning Book* present on the desk.
Tabs

Read the questions posed in the various Tabs and ponder your choices, while evaluating the information you have assimilated, thus far.

There may be more than one tab present in the Planning Book. The first one will be open, by default.

![Figure 8: Tab Activity](image)

These questions may be in various formats, as indicated here.

![Figure 9: Tab Activity](image)

Select the best options and click the Save button before continuing.

Roll over the >> icon to read the entire text of the decision option.
In the case indicated here, you will need to select an option to read a description of the layout and how it will work.

Select an option.

Read the description given here.

Figure 10: Tab Activity

Click the Save button before continuing.
Conversation

In Week 6, you will also need to interact with a character onscreen and carry out a productive conversation.

Click the call-outs labelled A / B / C.

Read through each option.

Click the Submit button to confirm your selection.

Figure 11: Conversation – Your Options
As soon as you make a decision from the two or three options given to you, the character onscreen will respond.

Read the response and click the **Continue** button to proceed.

Click the **Transcript** panel to view a transcript of the conversation so far.

After you view the character’s response and click the **Continue** button, the next set of options will load onscreen.

**Figure 12: Conversations - Character Response**
Occasionally, the system may give you feedback when you have made an inappropriate decision.

![Figure 13: System Feedback](image)

Click the **Go to Desk** button to return to the conversation.

In this manner, proceed with your conversation, deliberating at each stage and ensuring you have made the right choices.

Once you are done, check your Planning Book and make your decisions.
3.7. PROVIDE RATIONALE

After you have made the decision, it is important to reflect on the underlying rationale and explain it.

Click the Reflections tab.

Enter your rationale in this space.

Click the Save button once you are done.

Figure 14: Reflections
3.8. ACCESS ADDITIONAL FEATURES

Save

When you have successfully saved any entered data, you will receive the following confirmatory message.

![Figure 15: Save Functionality](image)

Click the Ok button to continue.

Help

You can access this NOVA Teacher Education Simulation Participant Manual to learn how to navigate the simulation and optimize your learning experience.
Exit

Once you have entered and saved your decisions, you may choose to exit the simulation.

**Please note:** You can exit at any point during the simulation.

Click the **Cancel** button if you wish to revisit your decisions.

Click the **Ok** button to exit the simulation.
3.9. **Study Performance Report**

After you and all the other students have played through any given time period in the simulation, the Instructor will compile and publish your final results.

When you access the simulation in the subsequent week, you can view your Performance Report—specific and contextual feedback from your Instructor. To do so, follow these steps:

1. Log in to the simulation.
2. Select the time period for which you wish to view the Performance Report from the timeline given in the top of the screen.

3. On the screen here, access your Planning Book.

   The Planning Book now has a new tab—**Reports**.

   ![Planning Book](image)

   Select the week you have just completed playing.

   Click the **Reports** tab to view your Performance Report.

Figure 17: Planning Book
4. Read through the Instructor’s feedback to gain greater insight and perception into the decision(s) you made.

3.10. **ENDING THE SIMULATION**

Once you played through all six weeks of the simulation, you will not be able to access the system again. Instead, you will view the following popup: